

## **CJC 4351 – Correctional Operations**

### Course Description:

Focuses on challenges the correctional staff face in their critical role in the day-to-day operations of a correctional facility. Pre-Requisite CJC 1000

### Course Competencies:

Competency 1: The student will describe the types of jobs available in a correctional institution by:

- a. defining the components of correctional staffing
- b. discussing the importance of specialization of correctional staff
- c. outlining primary prison staff positions and their functions
- d. comparing and contrasting the duties of a corrections officer and a law enforcement officer

Competency 2: The student will discuss the organization of a prison by:

- a. comparing and contrasting closed and open systems
- b. defining the chain of command
- c. outlining the benefits of staff empowerment

Competency 3: The student will analyze the role of the warden by:

- a. defining the duties and responsibilities of the prison warden
- b. describing early eras of authoritarian style wardens
- c. describing the role and management style of modern wardens
- d. comparing and contrasting transactional and transformational leadership

Competency 4: The student will analyze organizational culture by:

- a. defining organizational culture within a prison
- b. discussing how wardens set and reinforce organizational culture within the institution
- c. researching and reviewing policies for correctional institutions

Competency 5: The student will discuss the role of a correctional officer in the institution by:

- a. describing the role of a correctional officer
- b. identifying and discussing the correctional officer's responsibility in maintaining constant supervision of inmates
- c. identifying and discussing the correctional officer's responsibility in implementing security in a prison
- d. comparing and contrasting male and female correctional officer characteristics

Competency 6: The student will discuss the day to day challenges of a correctional officer by:

- a. outlining the routine of a correctional officer
- b. describing the risks and dangers of the job
- c. tracing external and internal sources of stress
- d. analyzing the importance of consistency on the job

Competency 7: The student will discuss inmate manipulation and compliance issues for correction officers by:

- a. identifying and describing inmate manipulation
- b. defining compliance for corrections
- c. identifying and describing the necessary skills for gaining compliance

Competency 8: The student will identify and describe prison staff roles by:

- a. defining duties of security, uniformed, and professional staff
- b. analyzing the differences between management and rank and file

Competency 9: The student will describe the prison culture for staff by:

- a. defining the management and organizational culture
- b. comparing and contrasting the management culture to the staff and inmate cultures
- c. analyzing the effects of prison life on inmates

Competency 10: The student will discuss the history of female correctional officers in men's prisons by:

- a. outlining the history of women working in male prisons
- b. describing key civil rights laws and the US Supreme Court
- c. analyzing occupational qualifications
- d. describing the challenges of a female corrections officer in a male prison